

## Technical Grant / Apprenticeships – Applicant Guidance

---

### Inspiring & Supporting Te Ātiawa Achievement

This grant fund is intended to support any technical activity that enhances Te Ātiawatanga and/or the social, cultural, spiritual or physical prosperity and wellbeing of Te Ātiawa o Te Waka-a-Māui people.

### Are you eligible for this grant?

1. To be eligible you must be a registered member of Te Ātiawa o Te Waka-a-Māui (and/or Te Ātiawa Manawhenua Ki Te Tau Ihu Trust).
2. Subject to Trust Board approval, priority will be given to applicants who are applying for the following categories:
  - a. Skipper Restricted Limits (Skipper's Ticket)
  - b. Motor Mechanic or other trade
  - c. Apprenticeships
3. Preference will be given if you can demonstrate:
  - a clear alignment to any established annual priorities of the Trust
  - involvement with iwi and/or marae activities, and your commitment to iwi development.

### How much can you apply for?

4. Te Ātiawa o Te Waka-a-Māui Trust has limited funds for this grant each financial year, and grants are allocated as they are received. Once the fund is all allocated for the financial year no further grants will be available until next financial year.
5. Grant monies must be used for the category applied for. Failure to do so could result in Te Ātiawa o Te Waka-a-Māui Trust requesting that the Grant monies be returned.
6. The value of each grant is:
  - up to \$300.00

---

## What do you need to know to apply?

7. You can apply at any time between 1 July through 30 June each year.
8. Applications must be for expenses to attend a planned and confirmed course (retrospective applications will not be considered) or for expenses associated with the trade being applied for.
9. You will need to:
  - a. provide a letter of support from an employer or organisation
  - b. provide evidence of any relevant prior success in the chosen category (e.g. Day Skipper)
  - c. provide a copy of a pānui, flyer or other evidence that provides information about the course or trade
  - d. provide evidence of acceptance to participate in any course being undertaken
  - e. provide evidence of potential costs involved (travel, entry, fees etc)
  - f. advise if the grant is to be paid to the applicant or to the provider of any training course.
10. Applications are considered at Trust Board meetings held in the third week of each month, so completed forms must be with the Trust office at least one month prior to a Trust Board meeting.
11. Applications must be delivered to the Trust office either by email: **whakapapa@teatiawatrust.co.nz**, or can be hand delivered, couriered or posted to:

Te Ātiawa o Te Waka-a-Māui Trust  
Beach Road, Waikawa Marina, Waikawa (for hand delivery and courier)  
PO Box 340, Picton 7250 (**for postal delivery**)
12. Only one application per person, per financial year will be granted.
13. Application forms must be completed in full with all requested information included. Incomplete forms will not be considered.
14. You will be required to report on the use of your grant (e.g. a short report with photos suitable for publishing on the Trust's website and newsletter).
15. You will be notified in writing within three weeks of a decision by the Trust.
16. The information you provide in your application will be held by the Trust and may be used for statistical purposes.
17. All decisions on funding are made by the Trust, are final, and will not be subject to correspondence entered into regarding decisions made.