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## Culture, Arts & Sport Grant – Applicant Guidance

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### Inspiring & Supporting Te Ātiawa Achievement

This grant fund is intended to support any cultural, artistic, physical or sporting activity that enhances Te Ātiawatanga and/or the social, cultural, spiritual or physical prosperity and wellbeing of Te Ātiawa o Te Waka-a-Māui people.

### Are you eligible for this grant?

1. To be eligible you must be a registered member of Te Ātiawa o Te Waka-a-Māui (and/or Te Ātiawa Manawhenua Ki Te Tau Ihu Trust).
2. You must be either an individual (or individual in a team) participating or competing in a competition or event (i.e. not an official or supporter).
3. Applicants who can demonstrate their involvement with iwi / marae, and their commitment to iwi development will be given priority.
4. Preference will also be shown to applicants who are:
  - a. competing or participating at a regional or national competition or event
  - b. representing Aotearoa at an international level
  - c. participating in planned tertiary event or activity either in New Zealand or overseas with a cultural component or outcome.

### How much can you apply for?

5. Te Ātiawa o Te Waka-a-Māui Trust has limited funds for this grant each year, and grants are allocated as they are received. Once the fund is all allocated for the year no further grants will be available until next year.
6. Grant monies must be used for the event applied for. Failure to do so could result in Te Ātiawa o Te Waka-a-Māui Trust requesting that the Grant monies be returned.
7. The value of each grant is :
  - up to \$150.00 each for individuals competing or participating (travelling) at national level
  - up to \$350 each for individuals competing or participating (travelling) at international level.

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## What do you need to know to apply?

8. You can apply at any time between 1 July through 30 June each year.
9. Applications must be for expenses to attend a planned and confirmed event in the future (retrospective applications will not be considered).
10. You will need to:
  - a. provide a letter of support from an official of the cultural, arts or sports organisation hosting the competition or event
  - b. provide evidence of any relevant prior success in the chosen activity (results of previous competitions, titles / awards won, positive publicity etc)
  - c. provide a copy of a pānui, flyer or other evidence (e.g. minutes of organisations meeting) that provides information about the event
  - d. provide evidence of acceptance to participate in the event
  - e. provide evidence of potential costs involved (travel, entry, fees etc)
  - f. advise if the grant is to be paid to the applicant, or to the team / club / school / cultural or arts group or association.
11. Applications are considered at Trust Board meetings held in the third week of each month, so completed forms must be with the Trust office at least one month prior to a Trust Board meeting.
12. Applications must be delivered to the Trust office either by email [register@teatiawatrust.co.nz](mailto:register@teatiawatrust.co.nz), or can be hand delivered, couriered or posted to:

Te Ātiawa o Te Waka-a-Māui Trust  
Beach Road, Waikawa Marina, Waikawa (for hand delivery and courier)  
PO Box 340, Picton 7250 (for postal delivery)
13. Only one application per person, per financial year will be granted.
14. Application forms must be completed in full with all requested information included. Incomplete forms will not be considered.
15. You will be required to report on the use of your grant (e.g. a short report with photos suitable for publishing on the Trust's website and newsletter).
16. You will be notified in writing within three weeks of a decision by the Trust.
17. The information you provide in your application will be held by the Trust and may be used for statistical purposes.
18. All decisions on funding are made by the Trust, are final, and will not be subject to correspondence entered into regarding decisions made.